

Syllabus**SUB-ORDINATE TREASURY ACCOUNTS SERVICE (ACCOUNTANT)
Service Rules and Procedure****Maximum Marks (100)****Duration: 3 Hours****Paper on**

1. Sindh civil service Rules, volume I and II
2. The West Pakistan Civil Service Pension Rules.
3. The West Pakistan Traveling Allowance Rules.
4. The West Pakistan Government Servants Leave Rules.
5. Sindh Government G.P Fund Rules.

Syllabus**SUB-ORDINATE TREASURY ACCOUNTS SERVICE (ACCOUNTANT)
Practical Questions****Maximum Marks (100)****Duration: 3 Hours****Paper on**

1. Checking of Pay bills and recording of Pay orders therein.
2. Preparations of first and second List of Accounts.
3. Drawing of Cash Books etc.
4. Currency Transactions (Extra District)
5. Adjustment of intra District Currency Transactions.
6. Drawing to Treasury's Daily Balance Sheet.

Syllabus**SUB-ORDINATE TREASURY ACCOUNTS SERVICE (ACCOUNTANT)****Structure of Government Accounts & Audit (with books) excepting Introduction to the Accounts and Audit.****Maximum Marks (100)****Duration: 3 Hours****Paper on**

1. Chapter 1, 2, 3, 4, 6, 7, 8, 9, 12, 13, 14, 20, 26 and 36 of the book "An introduction to the Accounts and Audit of the Government of Pakistan" (First Edition).
2. Appendix "H" of the Central Government, Compilation of Treasury Rules Volume II.
3. Sindh Financial Publication No. 1
4. Article 18 to 88 to 127 and 168 to 171 of the Constitution of Islamic Republic of Pakistan.
5. Negotiable Instrument Act.

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**SUB-ORDINATE TREASURY ACCOUNTS SERVICE (ACCOUNTANT)
Treasury Rules and Treasury Procedure**

Maximum Marks (100)

Duration: 3 Hours

Paper on

1. Central Government Compilation of Treasury Rules, Volume-I Parts – I to VII, IX to XI and Rules 733 to 774 of Part-XII of Volume I and appendices 3, 4, 8 and 9
2. Treasury Orders and Subsidiary Treasury Rules, (Financial Publication II of the Government of Sindh).
3. Account Code Volume II
4. Sub – Treasury Manual, Sind.
5. Military Pension payment Instructions
6. List of Major and Minor Heads of Account

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**SUB-ORDINATE TREASURY ACCOUNTS SERVICE (ACCOUNTANT)
Financial Rules and Procedure**

Maximum Marks (100)

Duration: 3 Hours

Paper on

1. Financial Publication for the Government of Sindh No. II
2. Central Government Compilation of Treasury Rules Volume I and II
3. Contingent Manual.