MINUTES OF THE MEETING

ATTENDANCE OF COMMITTEE MEMBERS WHO PARTICIPATED IN THE REQUEST FOR PROPOSAL FOR HIRING/ SELECTION OF CONSULTANT FOR DEISGN, DOCUMENTATION & PROJECT SUPERVISION OF DIGITALIZATION OF SINDH PUBLIC SERVICE COMMISSION RECRUITMENT SYSTEM @ HEAD OFFICE, SINDH PUBLIC SERVICE COMMISSION ON 08.06.2023 @ 03:00 P.M.

The following attended the meeting.

1.	Mr. Javed Ahmed, Director (Information Technology), SPSC.	Chairman
2.	Aisha Mastoi (Chief I.T) Planning & Development Department	Member
3.	Nazir Hussain Mangi, Treasury Officer B-18, Finance Department	Member
4.	Mr. Shoaib Mahmood Deputy Director (I.T), SPSC	Member
5.	Mr. Ayaz Ahmed Uqaili, Member Industries Development Information Science & Technology Department	Member/Consultant Selection Committee
6.	Mr. Jehanzaib Information Science & Technology Department	Member

The meeting was started with recitation from Holy Quran. The Chairman of the Committee briefed the participants that Sindh Public Service Commission intend to Hire/selection of Consultant for Design, Documentation & Project Supervision of Digitalization of Sindh Public Service Commission Recruitment Management System.

Following firms participated and filed Tender Documents (Technical & Financial) upto the closing date and time viz 08.06.2023 @ 03:00 p.m. The Tender Box was sealed at the exact time and the same was opened @ 03:00 p.m. in the presence of Committee as well as the bidders or their representatives named below:

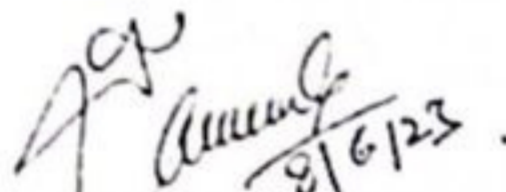| Sr. No.	Name of Vendor	Name of Bidders or their Representative
01	M/s Oclits (Pvt.) Ltd	Mr. Arshad Ali (Manager)
02	M/s Inbox Business Technologies Ltd	Mr. Adeel Baloch (Project Director)
03	M/s K Compute (Pvt.) Ltd.	Mr. Aamir Khan (Project Manager)
04	M/s Socio Engineering Consultant Pvt. Ltd & C World Technologies	Mr. S.M. Adnan (Project Manager)

The Committee examined / scrutinized the required / relevant documents produced in sealed Technical Envelopes by the bidders and as per Technical Criteria the bids submitted by **(1) M/s Oclits Pvt. Ltd (2) M/s Inbox Business Technologies Ltd & (3) M/s Socio Engineering Consultant Pvt. Ltd & C World Technologies** were disqualified on the grounds, as such their bids were deemed ineligible and disqualified based on the scrutiny criteria specified in the Request for Proposal (RFP) document for the submitted documents by the bidders. They were advised to receive their financial proposal/envelopes.

Furthermore, M/s K Compute, Karachi in the first round of scrutiny has preliminarily met the initial eligibility criteria specified in the Tender Documents. However, it was decided that the detailed evaluation would be carried out once the firm gives its presentation and answers the queries, if any, raised by the members of the procurement committee. It was decided that these minutes would be hosted on SPPRA and SPSC web portals. Subsequently, the preliminarily eligible firm will be invited for its presentation on its technical proposal at SPSC Regional Office Karachi on 22.06.2023 at 11.30 am where the procurement committee would also assemble.

The comprehensive scrutiny overview is provided as under and the details are attached at annex 'A'

Sr. No.	Name of Vendor	Reason for acceptance / Rejection	Remark
01	M/s Oclits (Pvt.) Ltd	The proposal was declined after careful assessment and examination according to the established evaluation criteria and scrutiny procedures, which were based on the documents submitted by the company in their bid.	Rejected
02	M/s Inbox Business Technologies Ltd		Rejected
03	M/s K Compute (Pvt.) Ltd.		Move forward for further scrutiny
04	M/s Socio Engineering Consultant Pvt. Ltd & C World Technologies		Rejected

Technical Evaluation report is attached herewith.

JAVED AHMED
Director (I.T), SPSC
Chairman

AISHA MASTOI
Chief (I.T),
Planning & Development Deptt:
Member

NAZIR HUSSAIN MANGI
Treasury Officer B-18
Finance Department
Member

SHOAIB MAHMOOD
Dy. Director (I.T), SPSC
Member

AYAZ AHMED UQALI
Member, Industry Development
Consultant Selection
Committee

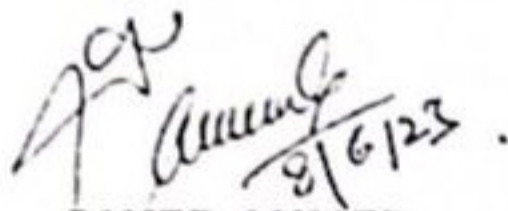**Mr. JEHANZEB**
Information Science &
Technology Department
Member

Initial Scrutiny/Elegibility

1.	Name of Procuring Agency	Sindh Public Service Commission
2.	Tender Reference No.	No.PSC/B&A/Tender Consultancy(CBT)/2022-23/1462 dated 16.05.2023
3.	Tender Description: Name of Work	Request for Proposal for Hiring/Selection of Consultant for Design, Documentation & Project Supervision of Digitalization of Sindh Public Service Commission Recruitment System
4.	Method of Procurement:	Single Stage Two Envelope.
5.	Tender Published:	SPPRA NIT ID No.T01556-22-0006 dated 16.05.2023 (published in the daily Dawn & Kawish 20.5.23, Jang 22-5-23).
6.	Total Bids documents sold:	04
7.	Total Bids Received:	04
8.	Technical Bid Opening Date:	08.06.2023
9.	Qualified in initial scrutiny	01
10.	Bid (s) Rejected:	Three (03)
11.	Financial Bid Opening Date:	08.06.2023
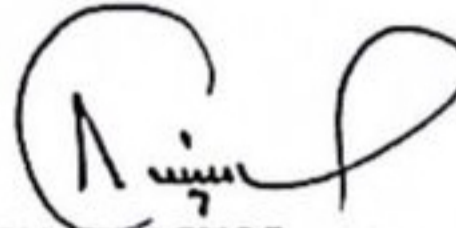
ELIGIBILITY CRITERIA

Sr. No.	Description of Parameters	OCLITS Pvt. Ltd	Inbox Business	K Compute	Socio Engg: & C World
01	FBR, SRB, NTN, Sales Tax certificate	✓	✓	✓	✓
02	05 years of experience in project management and software development using contemporary tools and techniques.	✓	✓	✓ .	✓
03	Has office in Hyderabad/Karachi	✓	✓	✓	✓
04	Has at least 2 successfully delivered software and hardware solutions similar in scale to the one required by PA, currently are in operation and with satisfied customers.	02 No Completion certificate	✓	✓	02 No completion certificate
05	Has experience in - Journey maps - Developing professional requirement documents - Software Acquisition and Implementation vendor on boarding, including evaluation for selection. - Software QA for Functional & Non-Functional features - Project Management - Software Application Roll-Out - Security testing (In case consultant does not have this expertise, then may provide through acquiring services from other firm/ individual) - Data Privacy Testing (In case consultant does not have this expertise, then may provide through acquiring services from other firm/ individual) - Deep understanding of the latest hardware technologies - Proven track record and experience in successfully implementing computer hardware and networking solutions, with similar projects completed in the past.	x	x	✓	x
06	Has expertise in the current technology stack like MERN, tools like Sample, and methodologies like Agile, required for the project.	x	x	✓	x
07	Has a team of experts with the necessary certifications and qualifications, including Business Analysis Professional, Project Management Professional and Software Quality Assurance Professionals	✓	✓	✓	✓
08	Can provide references and case studies from previous projects that are similar in scope and complexity to the current project	✓	✓	✓	x
09	Can provide positive feedback from previous clients	x	x	✓	✓
10	Is financially stable and has the necessary resources to complete the project successfully.	x	✓	✓	✓
11	Complies with all relevant laws, regulations, and policies, including those related to data privacy, security, and ethical conduct	✓	✓	✓ ·	✓
12	Not Black listed	✓	✓	✓	✓
13	Has a quality assurance process in place to ensure that the project deliverables are as per required standard, best practices and meets all specifications as per the contemporary professional needs.	x	x	✓	x
14	Has a robust security protocol to protect sensitive data	x	x	✓	x
15	Has its own project management process in place using tools like Trello, to ensure the project is delivered with high quality, on time, and to the actual requirements of the client.	x	x	✓	✓
16	Can provide regular updates and progress reports	✓	✓	✓	✓

❖ The results have been prepared in accordance with the docs attached/annexed in the Technical bids.

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